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BUNNA INSURANCE S.C.

Invitation for Bid

For the Supply Installation Configuration Testing and Commissioning of Datacenter, Network and Security Infrastructure

(Ref No. BIC/IT/002/2023)

Bunna Insurance S.C. invites all interested and eligible bidders/ vendors, both local and international, for The supply, installation, configuration, testing and commissioning of Datacentre, Network and security infrastructure in open tendering that meet the requirements of the company indicated in the Request for proposal (RFP) document.

1. The bid documents can be obtained from the company in the following address upon payment of a non-refundable fee of ETB Birr 3,000.00 (Three Thousand Birr) or its equivalent in foreign currency on the time of purchasing the bid document from :-

IT Project Office
Bunna Insurance S.C
Fitawrari Damtew Avenue, Behind AU
Bunna Insurance Building 2nd floor
Tel: +251-111-263079
Fax +251-111-119207
P.O. Box 81189 Addis Ababa, Ethiopia
Email: IT@bunnainsurance.com

2. Bidders can register and obtain bid documents in any one of the following ways:
 - By appearing in person and registering on their own behalf;
 - By registering through a domestic company who acts as a commercial agent;

3. Local bidders should submit renewed license, VAT registration, TIN certificate and current year tax clearance.
4. International bidders are required to submit an authorized license or certificate that certifies the bidder to transact the subject matter of the bid from the country of origin.
5. The bid must be accompanied with a minimum bid security amount of ETH Birr 2% of the total bid amount or its equivalent in USD in one of the following forms:
 - a) CPO
 - b) Bank guarantee
 - c) Bid Bond issued by a well-known foreign bank and confirmed through a recognized domestic bank in Ethiopia and the bidder should inform BIC by fax or e-mail to collect the bid bond before the closing date.
6. The bid remains floating from February 26, 2023 to March 28, 2023 and will be closed on March 28, 2023 at 4:00 PM and opened in the presence of bidders or their representative on the same date at 4:30 PM at the Company's Meeting room, Basement Floor Fitawrari Damtew Avenue, Behind AU Bunna Insurance Building. Bids presented by any bidder after the closing date and time shall not be accepted.
7. Sealed bids marked as **“The Supply, Installation, Configuration, Testing and Commissioning of Datacentre, Network and Security Infrastructure”** original and copy in separate Four wax-sealed envelopes marked as Eligibility Document, Technical Proposal, Financial Proposals and soft copies of Eligibility and Technical Document wax-sealed in one big envelop must be delivered in person or company postal address (P.O.Box) specified above and submitted in the box prepared for this purpose on or before March 28, 2023 4:00 PM.
8. BIC reserves the right to issue amendments or clarifications to the RFP.
9. BIC reserves the right to accept or reject the Proposals in part or in whole without giving any reason whatsoever.
10. BIC reserves the right to stop or cancel whole or part of the process at any time without notice to the Vendor and BIC is in no way liable to the vendor or anyone coming across this document, or participating in the process.